

FREDERICK COUNTY BOARD OF ELECTIONS

The Bourne Building
355 Montevue Lane, Suite 101
Frederick, MD 21702
Telephone: 301-600-8683 FAX: 301-600-2344

MINUTES of the May 16, 2017 Monthly Meeting of The Frederick County Board of Elections

The meeting was called to order at 10:06 AM, in Room 108 of the Bourne Building at 355 Montevue Lane by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President
Mark P. Jeffers, Jr., Vice President
Lawrence C. Hill, Secretary
Carlotta C. Joyner, Board Member
Daniel B. Loftus, Board Attorney

Stuart Harvey, Election Director
Noreen L. Schultz, Deputy Director
Marc R. Welch, Election Administrative Assistant

APPROVAL OF MINUTES FOR APRIL 5, 2017 BOARD MEETING:

Ms. Joyner moved to approve as written the minutes of the April 5, 2017 board meeting. Mr. Hill seconded the motion, and it passed unanimously.

COUNCIL LIAISON COMMENTS:

Frederick County Council Liaison was not present for this meeting.

ELECTION DIRECTOR'S REPORT:

Mr. Harvey reports that Staff, at the request of the State Board is reviewing the MDVOTERS database to correct data entry errors, including ensuring name suffixes, and street addresses are consistent with specifications. Staff is also continuing work on the duplicate voters list, in order to merge any duplicated records.

(Mr. Loftus arrived @ 10:15 AM.)

OLD BUSINESS

FY17 BUDGET UPDATE:

Mr. Harvey reported that over \$237,000 remains in the budget through June 30, 2017. This figure includes \$135,000 in the capital expenditure account. Mr. Harvey is considering purchasing new office furniture using these funds.

CITY OF FREDERICK 2017 MUNICIPAL ELECTION:

Preparations for the City of Frederick elections continue. Updates to City precinct boundaries and street changes have been completed and Voter Notification Cards for effected voters will be mailed out by the City.

Mr. Harvey reports he expects more candidate filings before the July 3rd deadline. Following the deadline, SBE will design and build ballots, and the City will pay for printing. Mr. Harvey mentioned that if there's only one candidate for mayor and 5 or fewer alderman candidates in a particular party that file for office, there won't be a primary election held for that party. Additionally, City election law does not provide for a non-partisan ballot, so there's no primary election for voters who are not registered with either the Republican or Democratic Party.

2017 GENERAL ASSEMBLY BILLS:

Mr. Harvey briefed the board on the following bills before the Maryland General Assembly (status shown as of May 16, 2017):

HB0073	Election Law - Election Judges - Minimum Age and Minimum Compensation	Passed. Awaiting signature.
HB0118 (SB0632)	Election Law – Persons Doing Public Business – Reporting by Governmental Entities	Passed. Awaiting signature.
HB0143	Elections - Miscellaneous Duties and Procedures	Signed by Governor.
HB0165 (SB0137)	State Government – Maryland Uniform Electronic Legal Materials Act	Signed by Governor.
HB0353	Election Law – Change in Administrative Policy Affecting Voting Rights - Notice	Signed by Governor
HB0529	Election Law - Political Parties, Candidacy, and Campaign Finance	Passed. Awaiting signature.
HB0619 (SB0882)	Election Law - Campaign Signs at Polling Places	Signed by Governor.
HB0898	Election Law – Campaign Finance – Coordinated Expenditures	Passed. Awaiting signature.
HB1382	Election Law – Candidate for Circuit Court Judge Defeated in Primary Election	Signed by Governor.
HB1498	Campaign Finance – Political Organizations – Compliance and Disclosure	Passed. Awaiting signature.
HB1626	Election Law – Early Voting – Registered Voter Updating the Voter's Address on an Existing Registration	Passed. Awaiting signature.
SB0130	Election Law – Ballot Issues – Contributions or Donations by Foreign Principals	Signed by Governor.
SB0406	Election Law – Voting System – Digital Scanners	Failed.
SB0423 (HB0345)	Elective Franchise – Registration and Voting at Polling Place	Failed.
SB1023 (HB1631)	Independent Congressional Redistricting Commission – Mid-Atlantic States Regional Districting Process	Vetoed by Governor.
SJ0002 (HJ0002)	Constitutional Convention – Amendments – Repeal	Passed.

MAEO ANNUAL MEETING:

Mr. Harvey is waiting for an updated, final agenda for the Conference. Delegate Washington will join the Legislative Panel on June 7, 2017.

Mrs. Schultz will re-send hotel confirmation information around June 1st.

The office will be closed during the Conference. Mr. Harvey will advise the County of the closure.

VOTER REGISTRATION VOLUNTEER TRAINING:

Staff conducted a Voter Registration Volunteer training session on April 13, 2017 for the Republican Club. Approximately 30 people attended. Upcoming training classes will be held on May 17, 2017 at the Women's Democratic Club meeting. Mr. Harvey discussed the nature of the training provided.

MUNICIPAL ELECTIONS

Mr. Harvey discussed various upcoming municipal elections and explained that voter records are updated in MDVOTERS as municipalities return their precinct registers.

NEW BUSINESS

SBE AUDITS:

Following each election, the State Board performs an audit of documentation, and provides a set of findings to each Local Board. Mr. Harvey led a discussion of the SBE findings from the 2016 Primary and General Elections. Overall the results were good, with a few minor issues to address. Mr. Harvey has to respond to the findings by May 26, 2017.

STATE BIENNIAL MEETING:

The mandatory biennial State Board of Elections meeting will be held in Annapolis on October 23, 2017 from 9am-5pm. This meeting is mandatory for the Board, Board Counsel, and Election Director.

MEMORIAL PLAQUE:

A plaque commemorating former members of the Frederick County Board of Elections is being prepared. The plaque will cost approximately \$125, with an additional per-name engraving fee. The Board discussed the starting year for the plaque, and Mr. Welch will begin researching names of past board members using the Maryland Manual online, and other resources.

OTHER NEW BUSINESS:

Mrs. Green discussed the passing of recent board member, Earlene Thornton, and asked the Board to make a contribution to the Frederick Community Foundation in her name.

SCHEDULE OF NEXT MEETING: The Board scheduled its next meeting for 12:30 PM on Wednesday, July 5, 2017 in Room 108 of the Bourne Building at 355 Montevue Lane.

ADJOURNMENT AND EXECUTIVE SESSION: At 11:37 AM, Mr. Harvey requested that the Board meet in Executive Session in room 108 of the Bourne Building at 355 Montevue Lane. This action is in accordance with the authority granted under the Annotated Code of Maryland, State Government Article, Section 10-508 (a)(1)(i) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or

officials over whom it has jurisdiction. Mr. Jeffers moved to adjourn the meeting and proceed to Executive Session. Ms. Joyner seconded the motion and it passed unanimously.

REPORT ON THE EXECUTIVE SESSION

The purpose of this Executive Session was to discuss two personnel matters.

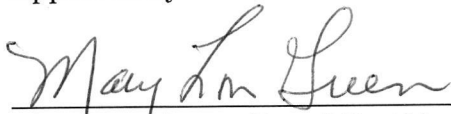
Meeting adjourned at 11:55 AM.

Respectfully submitted,



Marc R. Welch
Election Administrative Assistant

Approved by:



Mary Lou Green, Board President

7/5/17

Date